

**SECRET**

TO : Chief, Records Management & Distribution Section 27 August 1951  
FROM: Chief, Physical Security Branch

1. Your proposal as set forth in the attached memorandum is approved for Security with two exceptions:

a. A card will be placed on the safe, in a conspicuous location, indicating in substance "Before moving this safe, call Ext. 72292 or 74123." The extension numbers referred to are located in the office of Mr. L.D. Stolz, Chief, Army Mail Communications, Pentagon Building and will preclude the safe being moved without notification to CIA.

b. No material will be left in the safe overnight. It is suggested that the last delivery made to the Pentagon be made sufficiently early to permit complete distribution of the material prior to 5:00 P.M. or all material not distributed at the close of business be returned to CIA each day.

2. Security approval with these exceptions was verbally given to  of your office on 24 August 1951

25X1

Chief, Physical Security Branch

25X1

**SECRET**